



Overview

Reporting to Manager, Joint Venture Accounting and Audits, Joint Venture Accountant –Operated, ensures the prompt collection of Joint Interest Billings sent to Canlin’s partners. As a part of this challenging role you will be responsible to oversee and act as liaison for assigned partner’s billings and accounts receivables for all Operating expense, Capital expense, Mineral, Surface Land and Road Use billings in accordance with all associated signed operating agreements. This role incorporates an understanding of all aspects of Operated and Non-Operated facilities and wells including ownership, production accounting, operating expenses, non-owner processing, Joint Venture payables and receivables and working with both internal and external business partners on JV accounting issues and resolution.

Work Environment

- This is a fulltime position based in our downtown Calgary office.

The Role

- Address and work to resolve disputes, billing queries, and outstanding AR balances by establishing strong relationships with joint venture partners including written and oral communication and liaising with internal business partners including Land, Engineering, Operations, Joint Interest, and Legal.
- Determine valid charges as well as netted amounts for monthly cheque run.
- Create entries in Qbyte to release appropriate balances as well as make correcting entries.
- Utilize the AR Subledger, and other applications to prioritize and manage disputes.
- Collaborate with Land, Joint Ventures, Operations, Master Data, Production Accounting, and Non-Op Accounting to coordinate dispute resolution as well as correcting entries.
- Perform partner account analysis to proactively manage high risk accounts.
- Involvement in preparation of monthly 'Direction to Pay' decisions including the preparation of partner (vendor) and unprocessed JIB reports as well as performing the blocking of vendor payments due to risk or remedy invocation.
- Perform monthly account reconciliations for JV account(s) as well as the suspense account(s).
- Provide analysis and comments for monthly management reports.
- Assist with cash bookings for deposits of the month.

The Person

- Intermediate to senior level experience in joint venture accounting
- Strong analytical, critical thinking and problem-solving skills
- Experience with EnergyLink (JIBLink) and Qbyte Financial Management
- Strong computer background and excellent working knowledge of Microsoft products
- Experience with Geoscout, Landman, AFE Navigator and Petrinex
- Good working knowledge of PASC & PJVA standard agreements.
- Ability to work in team-based open office environment
- Ability to understand and identify specific obligations and remedies in agreements
- Post-secondary diploma or degree along with a Petroleum Joint Venture Association certificate (PJVA) or Canadian Association of Petroleum Production Accounting (CAPPA) certificate would be an asset

The Company

- Canlin Energy Corporation is a privately held, long reserve life, natural gas weighted producer in the Western Canadian Sedimentary Basin. Our E&P business produces over 40,000 boe per day from predominantly operated wells, infrastructure and facilities. Canlin’s key priorities are running safe and sustainable business, focusing our portfolio, improving productivity, generating value from our midstream assets and investing for growth and value.

Please visit us at www.canlinenergy.com to learn more about our operations.