



Maintenance Coordinator, Instrumentation – Overview

Reporting to the Sr Maintenance Lead, you will be responsible for the safe and efficient coordination and planning of maintenance activities for Canlin Energy. As part of the Maintenance, Reliability and Automation (MRA) team you will ensure Canlin Energy has a standard approach to maintenance identification, planning, scheduling, execution and close-out. You will support Sr Maintenance Lead and liaise with departments including HSER, Technical Services, Supply Chain, and Field Operations.

Maintenance Coordinator, Instrumentation – The Role

As part of the MRA team in Calgary you will be immersed in a high-pace collaborative environment with high ownership and accountability over maintenance. The role comes with an in-depth and heavy workload that is highly focused on planned and proactive activities. The team is diverse and leverages each coordinators skills and experience to appropriately challenge the necessity of all activity and cost at our facilities and wellsite's. The outcome of the team environment is better decisions backed with analytical data.

This is a full-time **Corporate role based in the Calgary Head office**, and consists of a 5-day, 40-hour work week. Initially this role will support Wildcat Hills plant and field, Panther, Ferrier Field, and Gilby, and Watelet.

- Responsible to maintain processing reliability throughout Canlin Energy assets
- Subject matter expert to support local area coordinators for instrumentation equipment requirements
- Demonstrate and uphold all Canlin's rules, guidelines, policies and procedures applicable to the operation.
- Assess, develop, and maintain maintenance procedures
- Responsible for creating, updating and overall management of preventative maintenance plans and schedules pertaining to any instrumentation equipment in the computerized maintenance management system (CMMS)
- Responsible for coordinating and scheduling preventative maintenance and planned activities pertaining to instrumentation equipment
- Responsible for AFE generation, MOC and project management for major maintenance activities
- Responsible to liaise with supply chain for vendor management and optimization
- Will be the Key point of contact for Metering and Directive audits involving instrumentation
- Responsible for consistent and standardized approach for documentation (cal reports, etc), and filing structure
- Responsible to challenge maintenance activity scope to ensure consistent approach across all operational areas
- Responsible to participate in maintenance continuous improvement initiatives
- Responsible to utilize technologies in Canlin's portfolio to improve reliability, communications, and analytics to drive towards data-based decision making

Maintenance Coordinator, Instrumentation – The Person

With a high count of active collaborators, the person in this role will require strong relational, inter-personal, and time management skills. New opportunities requiring solutions will be encountered on a daily occurrence and good stress management will be vital.

- Journeyman Certification in Instrumentation is required or equivalent certification
- Dual ticket would be considered an asset
- 10+ years of maintenance experience in upstream oil and gas plant or field environments preferred
- 5+ years of experience in CMMS/EAM software preferred
- Experience and strong understanding of SCADA, DCS, PLC and Operational Technology
- Experience planning and scheduling in an office environment
- Training or certification in maintenance management preferred (MMP)
- Training or experience with measure coordination
- High school diploma
- Valid Class 5 driver's license
- Demonstrated ability to adapt to process changes and modifications
- Demonstrated computer literacy and knowledge of automated operations systems
- Proven analytical and problem-solving skills
- Excellent organizational and project management skills
- Ability to work well with others in a fast-paced environment

Maintenance Coordinator, Instrumentation – The Company

Canlin Energy Corporation is a privately held, long reserve life, natural gas weighted producer in the Western Canadian Sedimentary Basin. Our E&P business produces over 40,000 boe per day from predominantly operated wells, infrastructure and facilities. Canlin's key priorities are running a safe and sustainable business, focusing our portfolio, improving productivity, generating value from our midstream assets and investing for growth and value.

Please visit us at www.canlinenergy.com to learn more about our operations.

TO APPLY: Please send your cover letter and resume to Canada.Recruitment@canlinenergy.com