



Operational Systems Specialist – Overview

The Operational Systems Specialist will be proficient in daily support and continuous improvement of Canlin's Operational Software Systems. This includes the Purchasing system (Maximo), Maintenance Management system (Empac) and Invoicing system (Openinvoice), Change Management System (MOC Tool). Reporting to the Manger, Field Operations, you will support Canlin's operational plan, philosophy and strategies. You will provide advice, and counsel to other business units and end users on the current and new software systems.

Location: Calgary, AB

Operation System Specialist – The Role

- As a subject matter expert you will be responsible for administrative, technical and database support for all Operational systems. You will provide end users and business units, with the guidance and support necessary to effectively utilize the process while adhering to the governance requirements within the process.
- Assist in deployment and administration of new systems and software
- Develop and maintain procedures and processes related all operational systems
- Provide training and documentation
- Liaise with Canlin Information Systems Team (IS)
- Using in-depth knowledge of the system processes to advise management of risks when implementing changes relating to the CMMS or P2P systems.
- Assessing, designing, testing, creating, documenting and implementing system configuration changes required for all change management requirements for the operational software systems and any related interfaces that involve the Operational software system.
- Create, develop, test and implement ad hoc reporting requirements from the various systems as they are identified.
- Creation, updating and management of all user security for the Operational software system.
- Perform other duties as assigned.

Operation System Specialist – The Person

- Requires 3 or more years' industry experience including ERP, CMMS, or Purchasing software experience
- Maximo, Tableau & EMPAC experience would be an asset
- Strong attention to detail with the ability to multi-task in a fast-paced environment
- Positive attitude and a quick-learner; self-starting, dependable, accepts ownership, drives own goals/performance
- Data entry and SQL programming skills
- Trade experience or related degree would be considered an asset
- Project management experience
- Knowledge of systems analysis, administration, and design techniques
- Awareness of continuous improvement or project management methodologies (Lean, Agile, Operational Excellence, etc.)
- Ensure operational data systems adhere to data governance best practices
- Ability to apply creativity, imagination, and innovation to daily work environment

Operation System Specialist – The Company

Canlin Energy Corporation is a privately held, long reserve life, natural gas weighted producer in the Western Canadian Sedimentary Basin. Our E&P business produces over 40,000 boe per day from predominantly operated wells, infrastructure and facilities. Canlin's key priorities are running a safe and sustainable business, focusing our portfolio, improving productivity, generating value from our midstream assets and investing for growth and value.

We operate our businesses reliably and efficiently and by strategically developing energy resources to meet growing consumer demands. Our continuing success is driven by a high performance, pioneering and safety focused culture where the achievements of our people really matter and make a difference.

Please visit us at www.canlinenergy.com to learn more about our operations.